

Fact Sheet on 2010 Emergency Operations Center (EOC) Grant Program

Overview: The FY2010 EOC Grant Program is intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, and interoperable EOC's with a focus on addressing identified deficiencies and needs.

Program Requirements: The Virginia Department of Emergency Management (VDEM) is the designated State Administrative Agency and will be responsible applying for and administering the funds. VDEM will submit to the Dept. of Homeland Security (via Grants.gov) the application for funding no later than **February 12, 2010**.

1. Construction – building a new facility or any changes to the footprint of an existing facility. Maximum request is \$1,000,000.00
2. Renovation – internal improvements to an existing facility. Maximum request is \$250,000.

Construction or renovation projects selected for funding will receive the full amount requested.

All applicants receiving funds from this grant program will be given **36 months** in which to expend all funds and will be required to complete all program and fiscal audit reporting as established by the DHS grant guidance and VDEM's Grants Management Office.

To be eligible to receive funds from this program, applicants must meet the NIMS compliance requirements.

Allowable Expenses:

Planning: Planning costs to support the EOC construction or renovation activities are allowable. These planning activities include the following:

- Developing plans, protocols, or procedures for the operation and use related to new capabilities as a result of the construction or renovation
- Conducting physical security assessments
- Ensuring EOC continuity of operations
- Analyzing constructed or renovated space to support the design and implementation of protection systems (e.g., fire protection and suppression, atmospheric filtration, explosives mitigation)

Equipment: Allowable equipment categories are listed on the RKB (<http://www.rkb.us>)

- Explosive Device Mitigation and Remediation (Category 2)
- Information Technology (Category 4)
- Cyber-Security Enhancement Equipment (Category 5)
- Interoperable Communications Equipment (Category 6) (*additional requirements listed in full announcement*)
- Power Equipment (Category 10)
- CBRNE Reference Materials (Category 11)
- Physical Security Enhancement Equipment (Category 14)
- CBRNE Logistical Support Equipment (Category 19)
- Other Authorized Equipment (Category 21)

States that are using FY 2010 EOC Grant Program funds to purchase Interoperable Communications Equipment (Category 6) must consult SAFECOM's coordinated grant guidance which outlines standards and equipment information to enhance interoperable communications. This guidance can be found at <http://www.safecomprogram.gov>. Additionally, grantees are required to coordinate with other State and local partners in integrating their interoperable communications plans and projects as outlined in each State's Statewide Communication Interoperability Plan.

Construction and Renovation

"Construction," as defined in this program, refers to building a new facility or any changes to the footprint of an existing facility, while "renovation" refers to internal improvements to an existing facility. As noted previously, eligible competitive EOCs may request up to \$1,000,000 for construction projects or up to \$250,000 for renovation projects through the FY2010 EOC Grant Program. FY 2010 EOC grantees using funds for construction projects must comply with the *Davis-Bacon Act* (40 U.S.C. 3141 et seq.). Grant recipients must ensure that their contractors or subcontractors for construction projects pay workers employed directly at the work-site no less than the prevailing wages and fringe benefits paid on projects of a similar character. Additional information, including Department of Labor wage determinations, is available from the following website: <http://www.dol.gov/esa/programs/dbra/>.

All proposed construction and renovation activities must undergo an Environmental Planning and Historic Preservation (EHP) review, including approval of the review from FEMA, prior to undertaking any action related to the project. Any applicant that is proposing a construction or renovation project under the FY 2010 EOC should pay special attention to the EHP requirements contained in Part VI (B, 5.8) of the Guidance. Failure of a grant recipient to meet these requirements may jeopardize Federal funding.

Unallowable Costs:

FY 2010 EOC Grant Program funds may **not** be spent towards **organization, training, or exercises** costs. In addition, FY 2010 EOC Grant Program funds may not be spent towards:

- Expenditures for items such as general-use software (word processing, spreadsheet, graphics, etc), general-use computers and related equipment (other than for allowable M&A activities, or otherwise associated preparedness or response functions), general-use vehicles, licensing fees, weapons systems and ammunition
- Costs to support the hiring of emergency managers or the hiring of sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities
- Activities unrelated to the completion and implementation of EOC construction or renovation
- Other items not in accordance with the portions of the AEL and allowable costs listed above

Match: In FY 2010, the EOC Grant Program has a **75 percent Federal and 25 percent grantee** cost share cash-or-in-kind match requirement. This cost share match cannot be matched with federal funds.

Investment Justification Evaluation and Prioritization Process:

A. EOC Investment Justification (IJ) Template

All EOCs **must** use the EOC Investment Justification Template when applying through the SAA to describe the proposed construction or renovation project. **Please see pages 10-13 of the guidance for the *EOC Investment Justification Template, for the program's narrative and budget application requirements in full guidance.***

http://www.fema.gov/pdf/government/grant/2010/fy10_eoc_kit.pdf

B. Review Criteria

FEMA recognizes that each State, local, and tribal jurisdiction has unique emergency management needs. Construction and renovation projects will be reviewed based on how well they address the following criteria:

- State-identified priorities
- Quality of justification
- Pre-existing planning

IJs will be reviewed for completeness, adherence to programmatic guidelines, feasibility, and how well the IJ addresses the improvement of emergency management and preparedness capabilities. Recognizing the limited amount of competitive funding available, consideration will be given to EOC projects that are not already receiving construction and renovation funding through prior years' EOC Grant Programs and/or Emergency Management Performance Grants (EMPG) Program funding.

State and Local Review

Before the IJs are submitted for DHS review, the SAA will review all State and/or local EOC IJs to prioritize those projects. However, no State will possess a final veto authority over any submission. In other words, all IJs received will be submitted to FEMA in priority order determined by the SAA.

National Review

A national review panel, to include FEMA headquarters and regional staff and peer subject matter experts, will conduct a final review of State-prioritized projects to determine funding allocations.

Timelines:

Announcement	by December 18, 2009
Application Period	December 18, 2009 – January 13, 2010
Application Deadline	January 13, 2010 COB - FIRM
SAA Evaluation & Final Edits	January 25 – 29, 2010
Submission to DHS	No later than February 12, 2010
Reviewed by DHS	Within 60 – 90 days after submission