

VDEM COORDINATORS

BRIEFING

October 21, 2010



VT-OEM Team

- Michael Mulhare, P.E. , Director
- Bobbi Myers, Program Manager
- John “Grady” DeVilbiss, Emergency Planner
- Kendall Woodard, Graduate Assistant
- Mathew Johnson, Emergency Coordinator
- Jared Hoernig, Emergency Coordinator



Contact Information

- **Office of Emergency Management**
248 Burruss Hall (0195)
Virginia Tech
Blacksburg VA, 24061

540-231-2438 (office)
540-449-2179 (cell)
- **Michael Mulhare**
mjmulhare@vt.edu
- **Grady DeVilbiss**
gdevilbi@vt.edu
- **Bobbi Myers**
bobbim@vt.edu



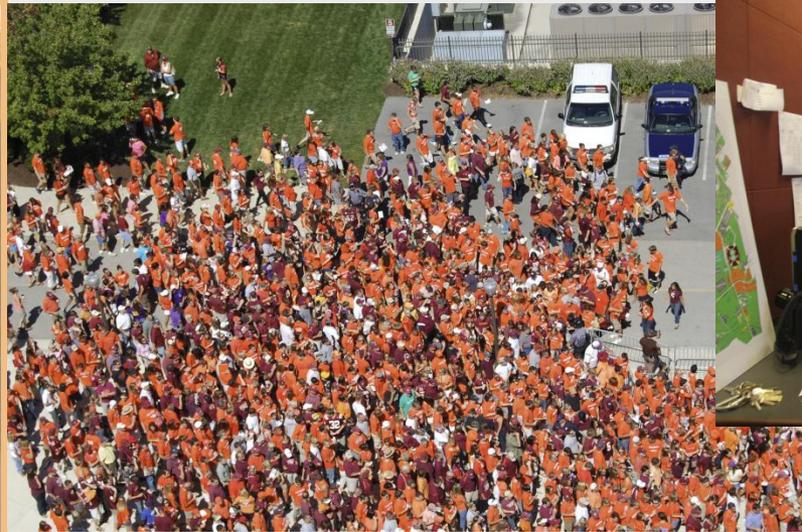
Training

- NIMS/ICS

- Executive Orders and Grant Requirements.
- 725 course equivalents completed by University staff.
- Partnered with VDEM to conduct ICS 300 and 400 training on campus.
- It Works; use ICS for large campus events.



FOOTBALL



VT C-CERT

C-CERT GOALS & OBJECTIVES:

-  **ENHANCE** the preparedness of citizens and first responders in campus communities nationwide for all hazards, including natural disasters and terrorist attacks.
-  **EXPAND** implementation of the national Citizen Corps and CERT programs in all types and sizes of institutions of higher education.
-  **INSTITUTIONALIZE** citizen preparedness within these high profile, multicultural, educational communities.
-  **PREPARE** campus police, fire service, public safety or other appropriate personnel to recruit, train, and lead sustainable campus CERT teams.
-  **MAXIMIZE** networking and sharing of best practices or other resources through the C-CERT Web site and other sources.
-  **PROVIDE** Web-based refresher, specialized, or supplementary C-CERT training modules and exercise templates to C-CERT trainers.
-  **PROVIDE** guidance for establishing campus Citizen Corps councils.
-  **PROVIDE** guidelines and sample syllabi for establishing CERT as an accredited academic course.

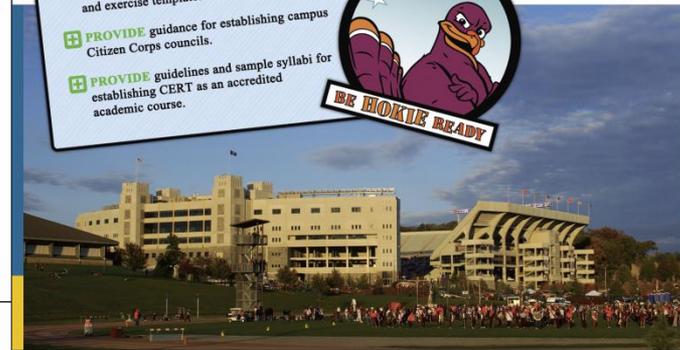
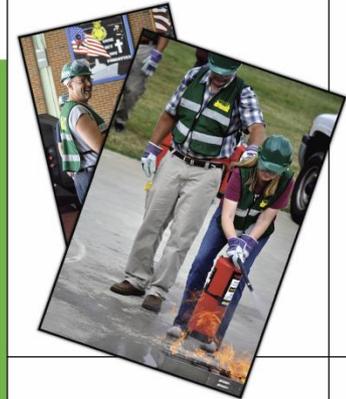
YOUR PARTNERS

The Office of Emergency Management, in tandem with the Police Department, will partner with you to become better prepared. To learn more about "Be Hokie Ready" and Virginia Tech's efforts in developing a prepared campus, please visit our websites. Please contact the Virginia Tech Police Department or the Office of Emergency Management should you need additional information or assistance.

 The Office of Emergency Management @ www.emergency.vt.edu

 The Virginia Tech Police Department @ www.police.vt.edu

We invite you to join us in making emergency preparedness a part of the way we strengthen our community!



C-CERT CLASSES

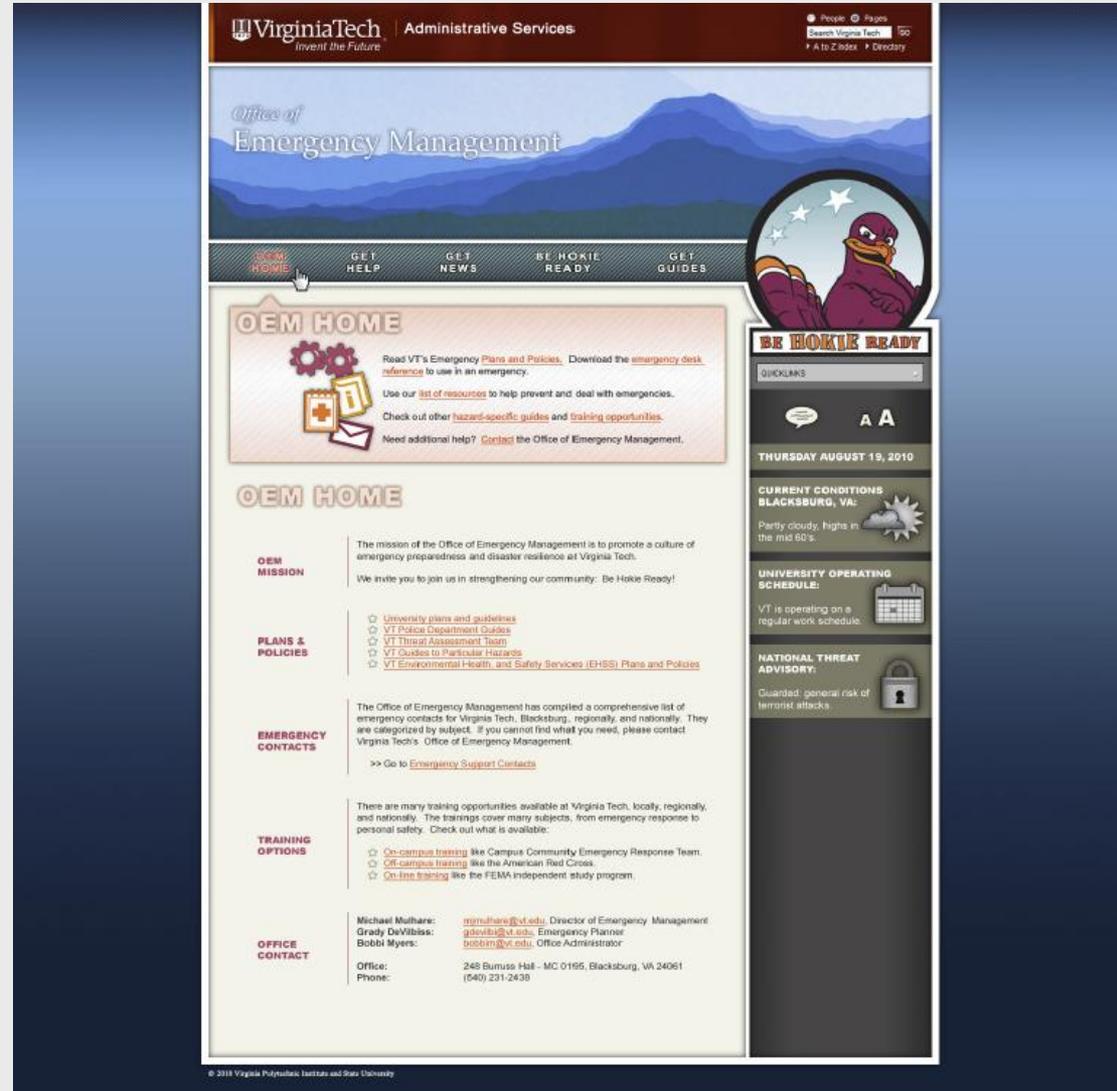


Other Projects

- Rewrite Emergency Response Plan
 - Using NFPA 1600 and EMAP as guidance
 - Infectious Disease Annex
 - EOC activation Annex
 - Emergency Mental Health Support Annex
- Weather Preparedness
 - Subscribe to Weather/Lightning Service
 - Weather Monitoring/Warning Center
 - Designated NWS StormReady
- Developing Emergency Preparedness Video
 - Living on Campus
 - Living Down the Line
 - Classroom and Campus Building Safety
 - Faculty and Staff – Campus/Classroom Leadership
 - Safety and Preparedness at play in Appalachia



New Web Page



VirginiaTech | Administrative Services
 Invent the Future

People Pages
 Search Virginia Tech
 A to Z Index Directory

Office of
Emergency Management

HOME GET HELP GET NEWS BE HOKIE READY GET GUIDES

OEM HOME
 Read VT's [Emergency Plans and Policies](#). Download the [emergency desk reference](#) to use in an emergency.
 Use our [list of resources](#) to help prevent and deal with emergencies.
 Check out other [hazard-specific guides](#) and [training opportunities](#).
 Need additional help? [Contact](#) the Office of Emergency Management.

OEM HOME

OEM MISSION
 The mission of the Office of Emergency Management is to promote a culture of emergency preparedness and disaster resilience at Virginia Tech.
 We invite you to join us in strengthening our community: Be Hokie Ready!

PLANS & POLICIES

- University plans and guidelines
- VT Police Department Guides
- VT Threat Assessment Team
- VT Guides to Particular Hazards
- VT Environmental Health, and Safety Services (EHSS) Plans and Policies

EMERGENCY CONTACTS
 The Office of Emergency Management has compiled a comprehensive list of emergency contacts for Virginia Tech, Blacksburg, regionally, and nationally. They are categorized by subject. If you cannot find what you need, please contact Virginia Tech's Office of Emergency Management.
 >> Go to [Emergency Support Contacts](#)

TRAINING OPTIONS
 There are many training opportunities available at Virginia Tech, locally, regionally, and nationally. The trainings cover many subjects, from emergency response to personal safety. Check out what is available:

- On-campus training like Campus Community Emergency Response Team.
- Off-campus training like the American Red Cross.
- On-line training like the FEMA independent study program.

OFFICE CONTACT
 Michael Mulhare: mmulhare@vt.edu, Director of Emergency Management
 Grady DeVibiss: gdevibiss@vt.edu, Emergency Planner
 Bobbi Myers: bbobbi@vt.edu, Office Administrator
 Office: 248 Burruss Hall - MC 0195, Blacksburg, VA 24061
 Phone: (540) 231-2438

BE HOKIE READY
 QUICKLINKS
 A A
 THURSDAY AUGUST 19, 2010
CURRENT CONDITIONS BLACKSBURG, VA:
 Partly cloudy, highs in the mid 60's.
UNIVERSITY OPERATING SCHEDULE:
 VT is operating on a regular work schedule.
NATIONAL THREAT ADVISORY:
 Guarded: general risk of terrorist attacks

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Web Page (continued)



The screenshot shows a navigation bar with five items: OEM HOME, GET HELP (highlighted with a mouse cursor), GET NEWS, BE HOKIE READY, and GET GUIDES. Below the navigation bar is a large content box titled 'GET HELP' with a light orange background. The box contains a graphic of a telephone, a document with an 'i' icon, a starburst, and a wheelchair accessibility symbol. To the right of the graphic are four lines of text, each with a link in red text.

OEM HOME **GET HELP** GET NEWS BE HOKIE READY GET GUIDES

GET HELP

Get general advice on [reporting an incident](#).

Use our [list of resources](#) to help prevent and deal with emergencies.

Receive [updates](#) if there is an incident at VT.

Check out our readiness guides for [people with disabilities](#), for the [multilingual](#), or for those who just might need some [extra assistance](#).



Web Page (continued)

OEM
HOME

GET
HELP

GET
NEWS

BE HOKIE
READY

GET
GUIDES

GET NEWS



Know how to get the [latest information](#) on an incident at VT.

Sign up to receive information automatically through [VT Alerts](#).



Web Page (continued)

OEM
HOME

GET
HELP

GET
NEWS

BE HOKIE
READY

GET
GUIDES



BE HOKIE READY



Learn the basics of preparing for any emergency: [Make a Plan](#), [Get a Kit](#), and [Stay Informed](#).

Download the [VT Emergency Preparedness poster](#) with emergency tips.

Get involved! Consider opportunities for [emergency response training and certification](#).



Web Page (continued)

OEM
HOME

GET
HELP

GET
NEWS

BE HOKIE
READY

GET
GUIDES



GET GUIDES



Get detailed advice on [how to deal with particular hazards](#).

Almost all emergencies will require one of two actions: flee or keep your distance. Learn more about [evacuation](#) and [shelter-in-place](#).

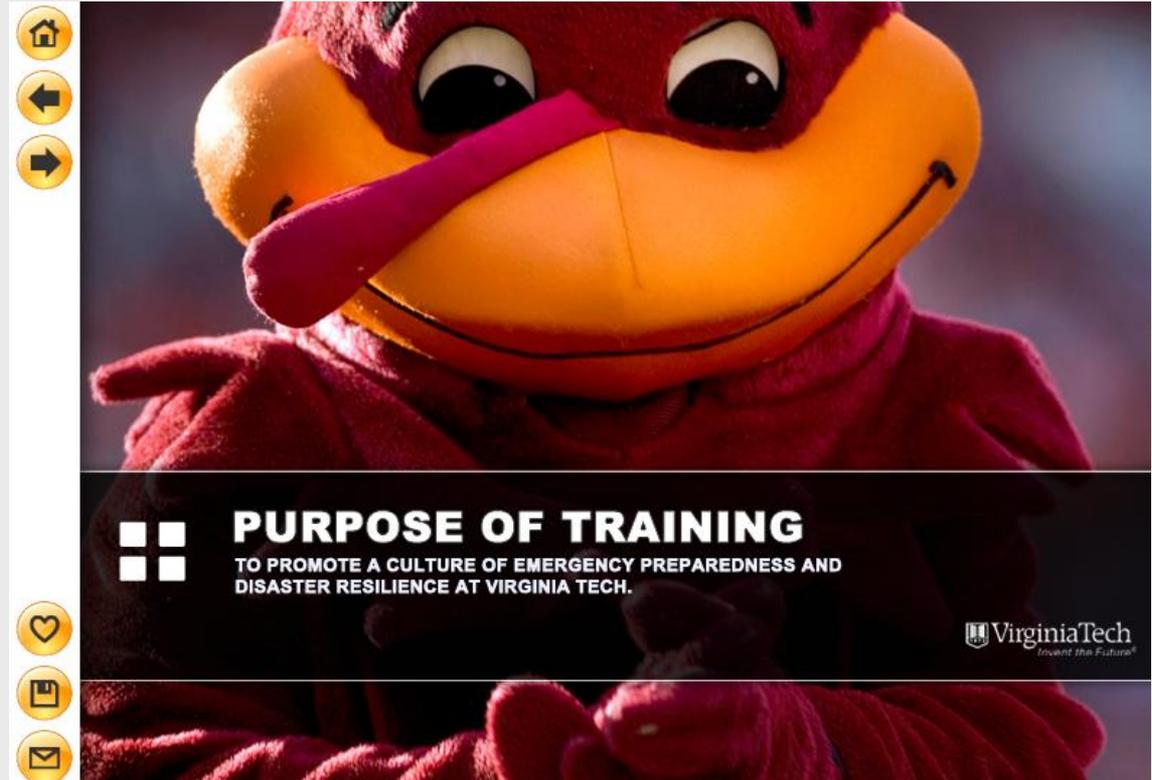
Check out our readiness guides for [people with disabilities](#), for the [multilingual](#), or for those who just might need some [extra assistance](#).



Online Training Module



Training Module (continued)



The screenshot shows a training module slide with a red duck mascot in the background. On the left side, there is a vertical toolbar with icons for home, back, forward, heart, list, and mail. The slide content includes a title, a purpose statement, and the Virginia Tech logo.

PURPOSE OF TRAINING
TO PROMOTE A CULTURE OF EMERGENCY PREPAREDNESS AND
DISASTER RESILIENCE AT VIRGINIA TECH.

VirginiaTech
Invent the Future®



Training Module (continued)

The screenshot shows a slide from a training module. At the top left is the Virginia Tech logo. To its right is a hamburger menu icon and the word 'RECOVERY' in large, bold, white letters on a black background. Below the title, the text reads: 'Recovery comes after the urgency of response. When the situation is more secure, focus on rebuilding and returning to normal ways of life. Examples of recovery actions include:'. Below this text is a list of four actions, each preceded by a right-pointing arrow icon. At the bottom of the slide is a silhouette illustration of a campus with buildings and mountains in the background. On the left side of the slide, there is a vertical toolbar with icons for home, back, forward, heart, list, and mail.

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RECOVERY

Recovery comes after the urgency of response. When the situation is more secure, focus on rebuilding and returning to normal ways of life. Examples of recovery actions include:

- ➔ Assess damages and clear debris.
- ➔ Participate in programs to identify and meet disaster-related emotional needs.
- ➔ Salvage furniture, equipment, and records.
- ➔ Follow your work plan to recover business records and restore office operations.

OUTREACH

 VirginiaTech | Emergency Preparedness Program

Emergency Information Desk Reference

Blacksburg Campus

Office of Emergency Management

248 Burruss Hall
MC 0195
Blacksburg, VA 24061
Phone: (540)231-2438
Fax: (540)231-1401
www.emergency.vt.edu

Virginia Tech Police Department

Sterrett Facilities Complex
MC 0523
Blacksburg, VA 24061
Phone: (540)231-6411
Fax: (540)231-2803
www.police.vt.edu





FEMA REGIONAL EXERCISE SUPPORT PROGRAM | REGION III

State Managed Shelter Exercise

at Virginia Tech.

August 25-27, 2010



War Memorial Hall

SMS Exercise Animal Shelter Activation



SMS Exercise EOC at Virginia Tech



State Managed Shelter at

Virginia Tech



Tabletop Exercise





State Managed Shelter (SMS) at Virginia Tech

Tabletop Exercise

August 25, 2010

Exercise Goal

Evaluate policy decisions necessary to:

- Continue the mission of the University
- Support the Commonwealth's shelter initiative
- Provide a safe and secure environment for:
 - The University community
 - Residents of the shelter

Exercise Objectives

- Examine the Virginia Tech Policy Group's strategy to communicate incident information to stakeholders (staff, faculty, students, parents and the community) during all phases of SMS Operations
- Discuss strategies to minimize the financial impact to the University as a result of a SMS activation by the Commonwealth

Exercise Objectives (continued)

- Assess the Virginia Tech Policy Group's strategy for Campus Safety and Security in response to the SMS operations in accordance with University plans, policies, and procedures
- Discuss the implications of a registered sex offender living in the shelter as well as other potential threats to the campus community as a result of the SMS activation
- Examine policies and procedures to manage weapons brought on campus by evacuees or shelter workers



State Managed Shelter (SMS) at Virginia Tech Overview

SMS at Virginia Tech

Mission

The Virginia Department of Social Services (VDSS) will coordinate the establishment, staffing needs, and operations of state-managed, short-term shelters on state university campuses in the Commonwealth of Virginia during catastrophic / disruptive events as directed by the Governor

Should a SMS be activated on the Virginia Tech campus, it will provide

- Sheltering
- Special medical needs support
- Mental health services
- Co-located animal shelter



SMS at Virginia Tech

Locations

The following Virginia Tech shelter sites were pre-identified in the 2006 Potential Shelter Survey:

- War Memorial Gymnasium
- Cassell Coliseum
- McComas Hall
- Alphin-Stuart Livestock Center



The sites were assessed by a multi disciplinary state shelter site assessment team to have the following capabilities:

- Shelter evacuees (including those with limited medical needs)
- Shelter service animals and household pets
- American Disabilities Act (ADA) compliant



SMS at Virginia Tech

Implementation Conditions

VDSS will initiate SMS activation at Virginia Tech:

- Following, during, or in anticipation of a catastrophic / disruptive event, such as
 - Hurricanes / major storms / floods / tornadoes / wildfires
 - Hazardous materials releases
 - Major transport disruptions
- Governor's State of Emergency Declaration, and
- Receipt of a valid mission assignment from Virginia Emergency Operations Center (VEOC)



SMS at Virginia Tech

Alert, Notification, and Shelter Activation

- The decision to open the University's facilities as a SMS is made by the Governor or his authorized representative at the recommendation of the Virginia Emergency Response Team (VERT)
- Upon receipt of a State of Emergency Declaration from the Governor directing the SMS opening, VDSS will notify the University of the Governor's decision
- The VDSS will alert and mobilize the appropriate VDSS employees to report and staff the SMS

SMS at Virginia Tech

Shelter Opening Sequence of Events

Catastrophic / disruptive events WITH warning

- - **72 Hours:** On-site; Unified Command, Section Chiefs, and Planning Resources Unit; some staff
- - **68 Hours:** Half staffing
- - **48 Hours:** Shelters open to receive evacuees; Staffing
- - **36 Hours:** On-site; full staffing
- **0 Hours:** Impact of hazard

SMS at Virginia Tech

Shelter Opening Sequence of Events

(continued)

Catastrophic / disruptive events WITHOUT warning

- **0 hours:** Alert State shelter facilities
- **0 hours:** Governor issues State of Emergency Declaration (VDOT, VA Department of Military Affairs and VA State Police are alerted)
- **0 hours:** Notification, activation, and mobilization of State resources including shelter management teams
- **+ 4 hours:** Shelters open to receive evacuees

SMS at Virginia Tech

Shelter Protocol

SMS Accommodations

- Designed to provide immediate temporary housing for 2,500 people and 4,000 pets
- Staffed by VDSS, Adjunct Emergency Workforce, other State agencies

General Population	Self-sufficient, perform routine activities
Special medical needs	Require assistance during evacuation / sheltering, Virginia Department of Health will triage during screening process
Animals	Housing of service animals, cats, dogs
Persons with caregivers	Caregiver remains with person

SMS at Virginia Tech

Shelter Protocol (continued)

Safety	<ul style="list-style-type: none">• Provide disclosure statement / shelter protocol• Register belongings / pets• Admitted evacuees subject to search and background check• Violators of protocol will be evicted
Registered Sex Offenders	<ul style="list-style-type: none">• Must be included on disclosure statement• VDSS will try to match names with registries• VDSS will respond to shelter inquires

SMS at Virginia Tech

Shelter Protocol (continued)

Pharmaceuticals, supplies, devices	<ul style="list-style-type: none">• Prescribed medications remain with individual• Assistance with dispensing / operating requested through the Virginia Department of Health• No alcohol
Animals	<ul style="list-style-type: none">• Cats / dogs housed on-site• Reserve right to refuse pet• Information provided for non-accepted animals
Cell Phones	<ul style="list-style-type: none">• Prohibited in shelter dormitory• Used only by staff for official business

SMS at Virginia Tech Planning Considerations

- Public Information
- Funding
- Operational Matters
- Logistics
- Communications
- Staffing
- Mass Transportation





SMS at Virginia Tech

Planning Considerations (continued)

Public Information

- State public information
- Awareness campaigns
- Educational materials

Funding

- Provide “sum sufficient” funding for mission through VEOC during declared State of Emergency
- Reimbursement following Presidential Disaster Declaration (applied for by partnering agency incurring the cost)



SMS at Virginia Tech

Planning Considerations (continued)

Operational Matters

- SMS activated for catastrophic / disruptive events as directed by the Governor
- VERT / Virginia Emergency Operations Center (VEOC) recommend execution of SMS plan
- Emergency / disaster requires the evacuation of residents across jurisdictional boundaries
- SMS typically not opened longer than 30 days
- VDSS provides damage data / assess impact on shelter residents
- Governor authorizes University to cancel classes as appropriate / necessary



SMS at Virginia Tech

Planning Considerations (continued)

Operational Matters

- SMS operations: National Incident Management System (NIMS) / American Red Cross shelter standards
- VDSS coordinates available communication channels to locate family or report missing persons
- On-site Federal Emergency Management Agency (FEMA) programs coordinated by VDSS
- Service animals remain with owners in general population

SMS at Virginia Tech

Planning Considerations (continued)

Logistics

- Pre-identified commodities / supplies delivered to shelter: SMS timeline / VEOC procedures
- Food shortages / capabilities brought in through other services – volunteer / contract
- Contract determination made at notification of opening





SMS at Virginia Tech

Planning Considerations (continued)

Staffing

- State agencies temporarily reassign staff during critical phase
- VDSS regional shelter teams are deployed to shelter within 4 hours
- Commonwealth Adjunct Emergency Workforce is requested through VEOC
- Volunteers required to augment coordinated / deployed through VEOC
- Special needs assistance available (hearing or visually impaired, language barrier)
- Public Information Officer (PIO) from agencies / University will be asked to support the Joint Information Center (JIC)



SMS at Virginia Tech

Roles and Responsibilities

Virginia Department of Emergency Management (VDEM)

- Ensures that functional exercises involving SMS staffing and processing of evacuees will occur to test the Commonwealth's readiness at least once every 2 years
- Provides for SMS operation cost projections
- Provides technical assistance for the Finance and Administration Annex (the Finance / Administration Plan includes support requirements for augmenting staff through State employees and tracking multi-agency expenses for reimbursement from State, Federal, and public programs)
- Negotiates and secures emergency contracts or vendor agreements for shelter resource requirements



SMS at Virginia Tech

Roles and Responsibilities (continued)



Virginia Department of Social Services (VDSS)

- Agency responsible for overall SMS operations
- Provides staff positions as identified in the draft plan
- Provides situation / status reports / updates to VEOC
- Process requests for assistance to support SMS operations
- Facilitates transition of evacuees

SMS at Virginia Tech

Roles and Responsibilities (continued)



Virginia State Police (VSP)

- Works in collaboration of the University, Virginia Department of Transportation, Virginia Department of Military Affairs, Blacksburg Police Department, and the Montgomery County Sheriff's Office to develop site Security and Traffic Management Plans for the SMS at Virginia Tech
- Provides oversight for shelter security

SMS at Virginia Tech

Roles and Responsibilities (continued)

Virginia Department of Health (VDH)

- Coordinates and develops a comprehensive plan for the sheltering of special medical needs personnel
- Processes requests for assistance or additional resources to support special medical needs shelter operations through the VDH Emergency Coordination Center to the VEOC
- Collaborates with other VERT agencies to establish and operate a wellness clinic for shelter residents
- Collaborates with Virginia Department of Behavioral Health and Developmental Services (DBHDS) to provide behavioral health triage and health services for shelter residents

SMS at Virginia Tech

Roles and Responsibilities (continued)

Virginia Department of Behavioral Health and Developmental Services (DBHDS)

- Establishes standards and procedures for behavioral health assessment of evacuees and shelter staff, and provides counseling / staffing
- Assists VDH to staff and operate a wellness clinic for SMS residents and staff with on-site behavior health professionals to provide appropriate behavioral health services



Virginia Department of Agriculture and Consumer Services (VDACS)

- Provides animal sheltering services for service animals and household pets accompanying evacuees





SMS at Virginia Tech

Roles and Responsibilities (continued)

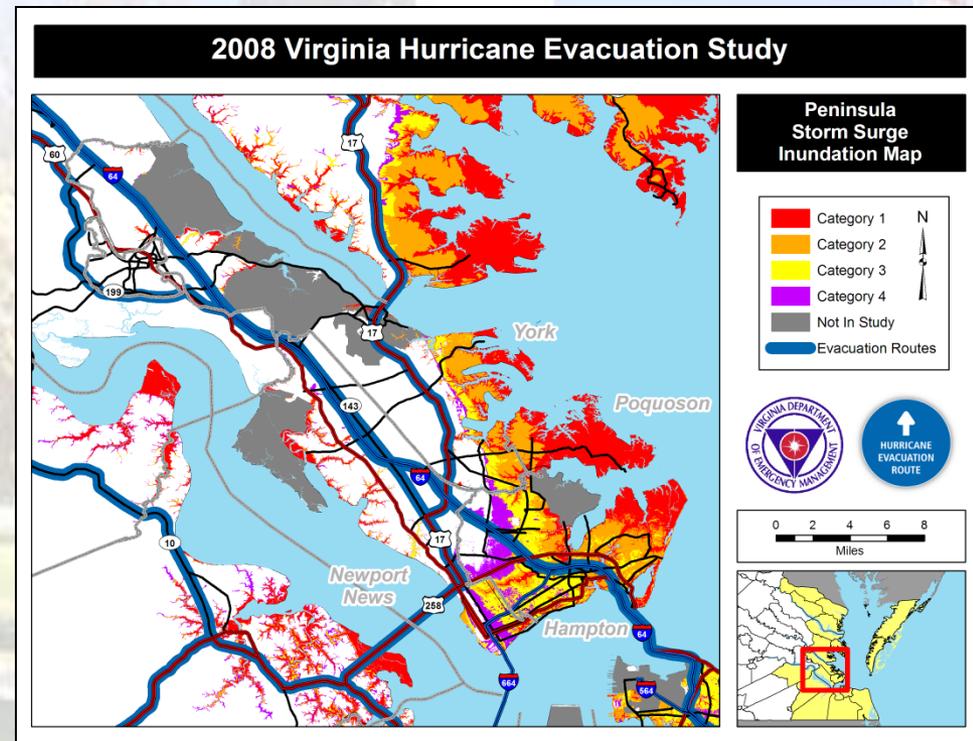
Virginia Tech

- At the request of the Governor, Virginia Tech will host a SMS on its campus
- Provides voice and data communications capability and high-speed internet connectivity for SMS equipment
- Provides staff to the Incident Management Team
- Provides site setup and teardown capabilities for the shelter
- Virginia Maryland Regional Veterinary College will support the operation of the companion animal shelter

Scenario

August 2010

- Governor Bob McDonnell declares a State of Emergency throughout the Commonwealth
- The declaration to open state managed shelters includes the SMS at Virginia Tech
- Approximately 900,000 people live in the storm surge area for a Category 3 hurricane



Discussion Questions

- What are the initial issues or concerns regarding informing the campus community, students and parents regarding the establishment of the SMS?
- What is the method for the release of information?
- What is the content of the information?
- What is the schedule / periodicity for release?

Discussion Questions (continued)

- How will the University handle reports of shelter residents using social media (e.g. Facebook, Twitter) to send stories and pictures claiming they are being held against their will at Virginia Tech (due to the SMS protocol that they cannot freely leave the shelter)?
- What is the strategy that would be employed to mitigate these impacts?

Discussion Questions (continued)

A home football game is scheduled for two days after the shelter becomes operational

- How will the operation of the shelter affect the game and associated activities?
- What are the financial implications?
- Is there any consideration of postponing the event?



Discussion Questions (continued)

For the duration of the SMS activation, the University community will not be able to access the War Memorial Gym, Cassell Coliseum, McComas Hall and the Alphin-Stuart Arena

- How does the loss of these facilities impact the University?
 - For example, requests for refunds for classes or activities that have been cancelled



Discussion Questions (continued)

The SMS draft plan delegates the feeding of the shelter residents and workers to Virginia Tech

- The cost for a 30-day shelter activation with 3,000 shelter residents and workers is estimated to be \$2.7 million
- It is unclear who is responsible for this cost and discussions to date between the agencies have not yielded a solution
 - How will the policy group address this issue prior to opening the shelter?
 - What are other financial concerns for the university?

Discussion Questions (continued)

- What changes in campus security procedures will be required based on the opening of a SMS on the Virginia Tech campus?
- How will increased costs for security and shelter support services be managed?

Discussion Questions (continued)

A registered sex offender failed to identify himself to the State Police upon boarding a bus in Hampton Roads or advise his parole officer prior to departure; after his arrival at the shelter, the offender identifies himself to the Virginia Tech Police as such

- What actions will be taken by the University?
- Do Virginia Tech's policies and procedures adequately address this issue?
- How will it be determined if the shelter population contains individuals that are a potential threat to the University?
- Is there a role for the threat assessment team?

Discussion Questions (continued)

During registration it is discovered that an arriving evacuee has weapons on his person; he has all the necessary paper work for the weapons and indicates several more are in his luggage

- What are the applicable policies and procedures?
- How will weapons brought on campus by evacuees or shelter workers be managed?
- If an individual is not willing to relinquish the weapon(s), how will this be managed?