



COMMONWEALTH of VIRGINIA
Department of Emergency Management

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Grants Office Informational Letter
No. 25

**TO: All Chief Administrating Officers
All City/County Points of Contact**

Date: July 15, 2010

**SUBJECT: Approved training cost for IMT from the Homeland Security Grant
Program (HSGP) and Urban Area Security Initiative (UASI)**

The Virginia Department of Emergency Management is pleased to announce that the use of "shadowing" or "field training" is approved as an allowable training cost under the HSGP and UASI programs being a required component of the Incident Management Team (IMT) course. This involves IMT members observing other Incident Managers/Commanders in a real world major disaster in order to become certified in the IMT position.

Please note that this training is limited to travel within the United States due to reliance on Incident Command Structure (ICS) and the National Incident Management System (NIMS) and their relation to the IMT position certification.

Additional technical questions may be directed to the VDEM Grants Management Office at 804-897-6500.

“Working to Protect People, Property and Our Communities”