



# FEMA

## **Federal Emergency Management Agency**

Disaster Field Office- DR-1491-VA  
7800 Carousel Lane  
Richmond, VA 23294  
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October 24, 2003

In accordance with the Presidential Emergency Declaration resulting from Hurricane Isabel, the Hazard Mitigation Grant Program is available to Virginia localities and state agencies. On November 7, 2003, the Department of Emergency Management in cooperation with the Federal Emergency Management Agency will conduct a state agency applicant briefing at the Disaster Field Office in Richmond. The briefing will begin at 10:00 AM and last approximately an hour and a half. The Disaster Field Office is at 7800 block of Carousel Lane. From I-95 North, take the Parham Road West exit and proceed to Shrader Road. Shrader is the last stop light before Broad Street. Turn left at Shrader Road and then take the first right onto Carousel. The Disaster Field Office is the first building on the right. From I-64, take the Parham Road exit toward J. Sargeant Reynolds College. Cross over Broad Street and take the first right onto Shrader.

The Hazard Mitigation Grant Program (HMGP) is a cost-share competitive grant program for locally-sponsored mitigation projects. State agencies are eligible to apply for grants under this disaster declaration. Eligible projects, funding priorities and the application and grant process will be described during the briefing meetings. Pre-applications will be accepted until close of business December 2, 2003.

If the date of the briefing conflicts with your schedule, please call and we will send you a briefing package. Briefing packages will be available at the briefings. Please call the Hazard Mitigation Division at the Disaster Field Office and let Alaina Brooks which representative of your agency will be attend the briefing meeting. She can be reached at (804) 290-8901. It is important to attend the briefing as we will not be able to provide individual pre-application meetings. The Hazard Mitigation staff is looking forward to working with you to successfully sponsor mitigation projects that will reduce future damages to property and lives from natural hazards.

Sincerely,

Michelle Pope  
Acting State Hazard Mitigation Officer