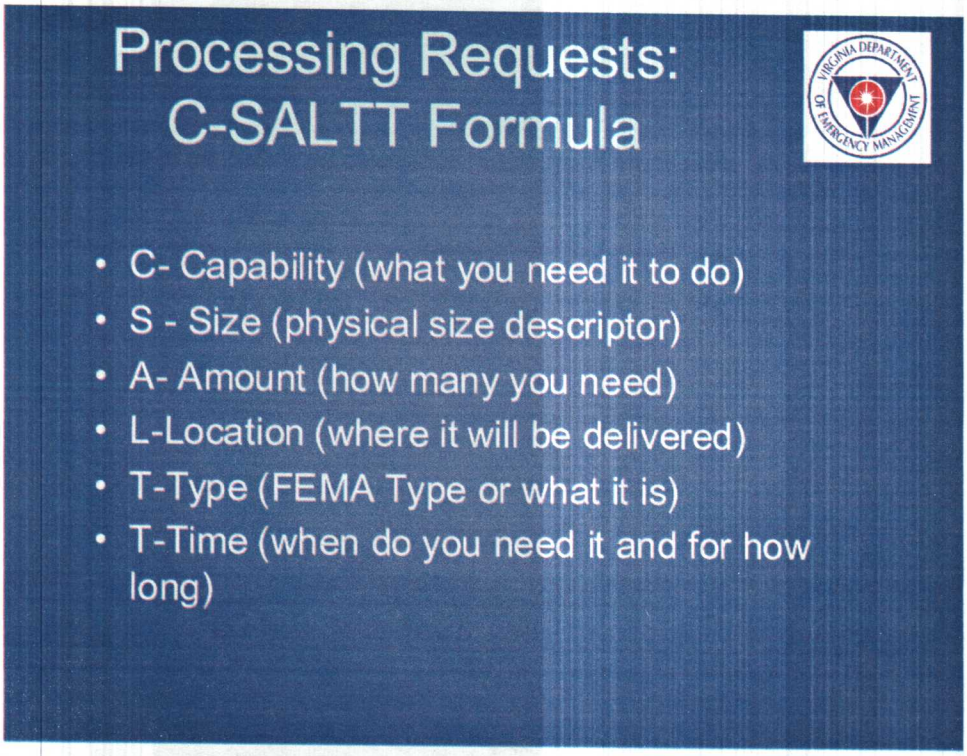

Capability: Ask what you need. Should be a description of what you need and what it will be used for. Refrain for asking for a specific item. For example, ask for "Law Enforcement Officers for traffic control" not "Virginia State Troopers".

Size: a physical size descriptive word such as small, medium, etc. It can also be words such as adult or child, male or female, gallon or case, or a physical size such as 4 feet by 5 feet. Size has many descriptions.

Amount: is numerical values only; please do not type any words in this area.

Location: this is the physical address, GPS coordinates, crossroads, or lat/long of where you would like your resources delivered. This is not where the event is occurring.

Type: can also be very descriptive in its nature. For the most part this is the "noun" in request or the subject matter of the request. This may also be a "FEMA Type-Specific" Resource. Unless it is a FEMA TYPED RESOURCE, this is a general description of the resource and not a specific resource. Please note that requests for resource assistance are by function not specific agency or product. For example – request law enforcement personnel not Virginia State Troopers.

Timeframe Needed: is the timeframe that you need the resource to be delivered by. Again, everyone in general needs resources immediately and that is understood, but it needs to be entered in the proper Time/Date format.