Virginia Department of Emergency Management

FY2024

Nonprofit Security Grant Program Pre-Application Webinar

Welcome to the FY2024 NSGP grant cycle!

The Virginia Department of Emergency Management (VDEM) coordinates the state's emergency response efforts by working with local, state and federal partners, as well as private, nonprofit and volunteer organizations.

VDEM protects the lives and property of Virginia's citizens from emergencies and disasters through emergency preparedness, mitigation, prevention, response, and recovery efforts.

We also serve as the State Administrative Agency (SAA) for Homeland Security Grants Program.

For more about our agency and what we do to serve the Commonwealth, please navigate over to our website by using the following link
www.vaemergency.gov.

Introduction of the Preparedness Grants Team

Acting **Preparedness** Grants Manager, Lisa Anderson

Preparedness Grant Administrators: Courtney Chernault, James Turner, Shane Ahern, and Tenny Farnen

ATTENTION **Presentation Housekeeping to ensure a successful experience for everyone!**

- Please put your name and organization in the chat.

- Please MUTE your line.

- During the presentation, please enter your questions in the chat. The team will monitor and respond.

- There will be a time at the end of the presentation to come off mute and ask questions as well.

Nonprofit Security Grant Program (NSGP) Funding Opportunity –

The objective of the Nonprofit Security Grant Program (NSGP) is to provide funding for physical security enhancements and other security-related activities to nonprofit organizations that are at high risk of a terrorist attack. NSGP also seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts.

Critical Program Information

Notice of Funding Opportunity (NOFO)

Preparedness Grants Manual

Files and SAA Designated Area Links

- FY 2024 NSGP Investment Justification **Please download the document to your computer, first. Once you have successfully downloaded, you can open and begin to populate with your information. **Save as you populate.** Do not try to fill the form on your web browser. **
- FY 2024 NSGP FEMA Information
- FY 2024 NSGP NOFO
- Preparedness Grants Manual

https://www.vaemergency.gov/grant_opportunities/fy-2024-nonprofit-security-grant-program-nsgp/
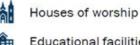
Eligibility

NSGP Overview: Eligibility

What type of entities/organizations <u>are</u> <u>eligible</u> to apply under NSGP?

The list below is not exhaustive and only provides examples of potential eligible organizations, all of which must be nonprofits.

- Houses of worship
- Educational facilities
- Medical facilities
- Senior centers/care facilities
- Community/social service
- Shelters/crisis centers
- Event venues
- Science organizations
- Camps
- Museums

Eligible organizations are registered 501(c)(3) nonprofits or otherwise are organizations as described under 501(c)(3) of the Internal Revenue Code (IRC) and tax-exempt under section 501(a) of the IRC.

FEMA

What type of entities/organizations <u>are not</u> eligible to apply under NSGP?

- Utility companies
- Governmental entities
- For-profit hospitals
- For-profit colleges/universities
- Volunteer fire departments
- Kiwanis, Rotary, Lions Clubs, etc.
- Organizations active in politics/lobbying
- For-profit venues, stadiums, amusement parks, etc.
- Homeowner associations, labor unions, etc.
- For-profit transportation entities
- Municipal/public schools (elementary, middle, high)

Federal Emergency Management Agency   8

Required documentation

1- **Investment Justification (IJ)**

2- **Vulnerability Assessment (VA)**

3- **Mission Statement (MS)**

All documents <u>must</u> be submitted by the deadline to progress into the review and scoring process.

Investment Justification

This document will allow the applicant to share with the state and federal government why your facility is at risk, the steps to mitigate the risks, and the timeline and resources needed to accomplish this project.

- **It must be filled out completely.** If it is not, it will be deemed ineligible and will not be considered for review and scoring.
- It **cannot** be altered from its original Adobe format.
- There must be a clear connection between the risks in the Vulnerability Assessment and your project scope of work.
- The maximum amount for an individual application is $150,000. An applicant with multiple sites may apply for up to three sites, for a maximum of $450,000.

Investment Justification (con't)

Review of

Part I. NONPROFIT ORGANIZATION SUBAPPLICANT INFORMATION

PART II. BACKGROUND INFORMATION

PART III. RISK

PART IV. FACILITY HARDENING

> **Section IV-A**

> **Section IV-B**

Section IV-B: In this section, list all proposed facility hardening equipment, projects, or activities as allowable per the Authorized Equipment List (AEL), NSGP Notice of Funding Opportunity (NOFO), and Preparedness Grants Manual (PGM). Select the AEL number and title, list the vulnerability the equipment/project/activity addresses, and enter the estimated funding requested (round up to the nearest dollar).

AEL NUMBER & TITLE – EQUIPMENT, PROJECT, OR ACTIVITY	VULNERABILITY TO BE ADDRESSED	ESTIMATED FUNDING REQUESTED (Round to nearest dollar)

03OE-03-MEGA: System, Public Address, Handheld or Mobile
04AP-05-CRED: System, Credentialing
04AP-09-ALRT: Systems, Public Notification and Warning
04AP-11-SAAS: Applications, Software as a Service
05AU-00-TOKN: System, Remote Authentication
05EN-00-ECRP: Software, Encryption
05HS-00-MALW: Software, Malware/Anti-Virus Protection
05HS-00-PFWL: System, Personal Firewall

Equipment List

- Equipment costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#).

- Allowable costs are focused on facility hardening and physical security enhancements. Funding can be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or protection against the risk of a terrorist or other extremist attack. This equipment is **limited to select items** on the [Authorized Equipment List](#) (AEL). You will find the complete list in the NOFO starting on page 28.

Equipment List

Unallowable Costs

The following projects and costs are considered **ineligible** for award consideration:

- Organization costs, and operational overtime costs;
- Hiring of public safety personnel;
- General-use expenditures;
- Overtime and backfill;
- Initiatives that do not address the implementation of programs/initiatives to build prevention and protection-focused capabilities directed at identified facilities and/or the surrounding communities;
- The development of risk/vulnerability assessment models;
- Initiatives that fund risk or vulnerability security assessments or the development of the IJ;
- Initiatives in which federal agencies are the beneficiary or that enhance federal property;
- Initiatives which study technology development;
- Proof-of-concept initiatives;
- Initiatives that duplicate capabilities being provided by the Federal Government;
- Organizational operating expenses;
- Reimbursement of pre-award security expenses (see Section D.12.b);
- Cameras for license plate readers/license plate reader software;
- Cameras for facial recognition software;
- Weapons or weapons-related training; and
- Knox boxes.

Investment Justification (con't)

Review of

Part V. MILESTONES

Start dates should reflect the start of the associated key activities and end dates should reflect when the milestone event will occur. Milestones should reflect considerations to Environmental Planning and Historic Preservation reviews when applicable. *(10 milestones maximum)*		
KEY ACTIVITIES & CORRESPONDING MILESTONES	**START DATE**	**COMPLETION DATE**
Environmental Planning and Historical Preservation review.		

Projected Timeline

FEMA announcement of awards by September 30, 2024

VDEM announcement of awardees by November 30, 2024

Sub awardee application submission in VDEM Grants System (60 days) by January 31, 2025

EHP (Environmental Planning & Historical Review) Start Date should be listed within 14 days of VDEM grant staff receiving completed documentation.

Completion Date should be listed 3-6 months after the Start Date. This is subject to take longer depending upon the level of review required.

Each Key Activity dates should progress after the Completion Date

Investment Justification (con't)

Review of

Part VI. PROJECT MANAGEMENT

Part VII. IMPACT

FUNDING HISTORY

NONPROFIT SUBAPPLICANT CONTACT

INFORMATION

Please review your Investment Justification to ensure each section has been filled out completely.

FEMA will not see your Vulnerability Assessment, so please make sure you have clearly outlined the risks, threats, vulnerabilities and how you plan to mitigate them.

Vulnerability Assessment

Identify risk(s)

Department of Homeland Security defines risk as the product of three principal variables: Threat, Vulnerability, and Consequence.

Who can perform the Vulnerability Assessment?

Cybersecurity Infrastructure Security Agency (CISA)
https://www.cisa.gov/topics/physical-security/protecting-houses-worship

Self-Assessment
https://www.cisa.gov/houses-worship-security-self-assessment

Local Police Department

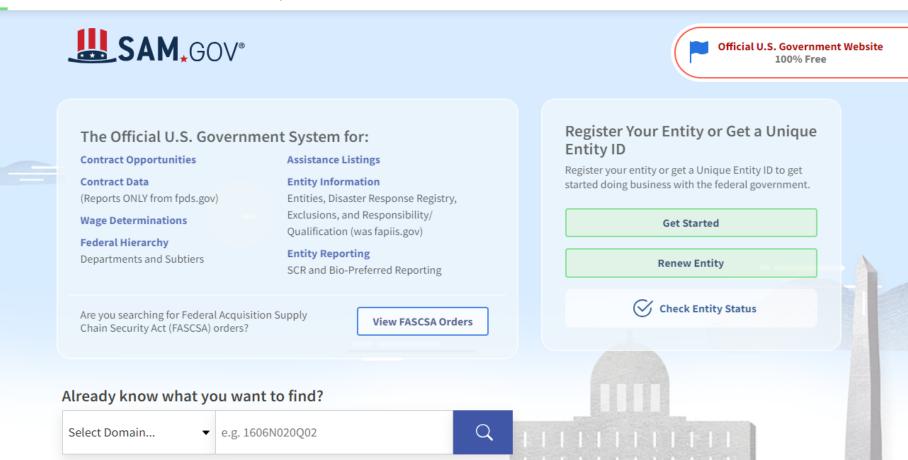Member of your nonprofit organization or house of worship

Mission Statement

UEI# (Unique Entity Identifier)

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI number is issued by the SAM system. Requesting a UEI using SAM.gov is straightforward; the link can be found at https://sam.gov/content/entity-registration. Note that subrecipients do not need to have a valid UEI at the time of application but must have a valid UEI in order to receive a subaward.

Application Submission

Applicants in the Hampton Roads Designated Urban Area

The following information and instructions are for nonprofit applicants located within the Hampton Roads Urban Area: City of Chesapeake, City of Franklin, Gloucester County, City of Hampton, Isle of Wight County, James City County, City of Newport News, City of Norfolk, City of Poquoson, City of Portsmouth, Southampton County, City of Suffolk, Surry County, City of Virginia Beach, City of Williamsburg, and York County.

Applicants must submit their applications no later than Friday, May 24, 2024, at 11:59:59 PM EDT to the Hampton Roads Planning District Commission (HRPDC). After review by the Urban Area Working Group, projects will be submitted to the Virginia Department of Emergency Management, the State Administrative Agent (SAA).

Submit all applications through the 2024 Hampton Roads Nonprofit Security Grant Program. HRPDC grant information can be found here. Your point of contact is Lisa Anderson at lisa.anderson@vdem.virginia.gov.

Applications must use the following file naming convention:
"FY2024_NSGP_UA_ VA_HR_Your Nonprofit Name"

Application Submission

Applicants in the National Capital Region Designated Urban Area

The following information and instructions are for nonprofit applicants located within the National Capital Region Urban Area (NCR) which includes Arlington, Fairfax, Loudoun and Prince William Counties and the City of Alexandria in Virginia.

Applicants must submit their applications no later than **Friday, May 31, 2024**, at 11:59:59 PM EDT to the District of Columbia Homeland Security and Emergency Management Agency (DC HSEMA), which is the State Administrative Agent (SAA) for this grant in this region.

Submit applications by email to ncr.saa@dc.gov and Cembrye.ross@dc.gov. Do not submit to FEMA or Grants.gov. Capital Region NSGP grant information can be found [here](#) at the DC HSEMA website.

Applications must use the following file naming convention:
"FY2024_NSGP_UA_ DC_NCR_Your Nonprofit Name"

Application Submission

Virginia Applicants in Areas Other Than Designated Urban Areas

Any nonprofit applicant in Virginia (S) that is not located within either the Hampton Roads(HR) or the National Capital Region (NCR) designated urban areas will submit their applications to the SAA Virginia Department of Emergency Management (VDEM).

Applicants must submit their applications no later than Friday, May 24, 2024, at 11:59:59 PM EDT to the Virginia Department of Emergency Management, which is the State Administrative Agent (SAA) for this grant for all areas other than designated urban areas.

Submit applications through the VDEM application portal [2024 Nonprofit Security Grant Program Application Portal](#)

Applications must use the following file naming convention:
"FY2024_NSGP_**S**_VA_Your Nonprofit Name".

IMPORTANT DATES

Application deadline
May 24, 2024, 11:59:59 PM EST

Ineligible Applicant Notifications

will be sent out through vdemgrants@vdem.virginia.gov
no later than July 31, 2024

Award notifications

will be sent no later than November 30, 2024

Questions?

Preparedness Grants Division
vdemgrants@VDEM.virginia.gov

Summary

- We discussed the Nonprofit Security Grant Program

- The required documents and provided a link to our website to download them.

- UEI# Unique Entity Identifier

Important Announcements/Updates
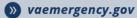

Sign-up for Grants Email Notifications

SIGN-UP

https://www.vaemergency.gov/divisions/finance/grants/

THANK YOU!