
FY26 NONPROFIT SECURITY GRANT PROGRAM (NSGP)

Pre-Application Checklist for Sub-Applicants

Start Strong. Submit Smart.

All NONPROFIT SECURITY GRANT PROGRAM (NSGP) sub-applicants will be a part of a nation-wide competitive process. Here's a quick checklist you can use to make sure your application is complete.

WHO SHOULD APPLY?

Nonprofit organizations at high risk of a terrorist or extremist attack seeking funding for security enhancements such as, but not limited to:

- Cameras & surveillance systems
 - Access control & locks
 - Lighting & perimeter security
 - Training & emergency planning
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PRE-APPLICATION CHECKLIST

1. Confirm Eligibility

- 501(c)(3) nonprofit (or equivalent)
 - Eligible facility and location
 - Applying under correct funding stream (NSGP-S or NSGP-UA)
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2. Register Early (Not Required)

- Obtain your **UEI (Unique Entity Identifier)** – Best practice but not required at the time of application.
- Register in **SAM.gov** (*must be ACTIVE, if awarded*)
- Join VDEM's Grants List Serve for NSGP Updates
<https://www.vaemergency.gov/divisions/finance/grants>


 *Tip: Registration can take several weeks, don't wait!*

3. ✓ Identify Your Risks

- Conduct a vulnerability or security assessment
- Clearly define:
 - Threats
 - Vulnerabilities
 - Potential impact

4. ✓ Plan Your Project

- Project directly addresses identified risks listed in your Vulnerability Assessment

 *Examples: Cameras for increased surveillance, reinforced doors to decrease break-ins, access control systems to restrict unauthorized entry.*

- Costs are allowed under NSGP
- Project has NOT started

5. ✓ Get Cost Estimates

- Obtain detailed, itemized quotes
- Ensure costs are reasonable
- Avoid lump-sum pricing

6. ✓ Build a Strong Application

- Complete your **Investment Justification (IJ)**
- Clearly explain:
 - The risk
 - The gap
 - How your project solves it

7. ✓ Gather Required Documents

- Complete your **Investment Justification (IJ)**
- Vulnerability Assessment** (must be less than 5 years old)
- Mission Statement**

8. ✓ Review Before You Submit

- All sections complete
- Attachments included
- Submitted before deadline

COMMON MISTAKES TO AVOID

- Starting work **before approval**
- Weak or unclear risk descriptions
- Incomplete applications, incorrect forms/formats, or missing documents

DON'T WAIT—PREPARE NOW

Strong applications take time. Starting early gives you time to proofread.

NEED HELP?

Contact VDEM, the State Administrative Agency (SAA) for Virginia for guidance, templates, and application support.

 **Strengthen Your Security. Protect Your Community. Apply for NSGP.**