

# **Regional Advisory Council In-Person Meeting**

## **February 5<sup>th</sup>, 2019 1:00PM**

### **Council Members in Attendance**

Gerald Smith   Terry Hall   Steve Weis   Tory Maye   Steve McMurrer  
Kurt Plowman   Stephen Williams   Sharon Brady   Judy Lamey-Doldorf

### **Staff in Attendance**

Dorothy Spears-Dean   Joe Sewash   Stefanie McGuffin   Lewis Cassada

#### **1) Call Meeting to Order**

The Regional Advisory Council meeting was called to order by Mr. Terry Hall at 1:00PM. Members and staff in attendance introduced themselves. Ms. Spears-Dean performed a roll call of Council members and staff on the audio bridge.

#### **2) Virginia Beach ESInet RFP**

Mr. Williams gave an update on the Virginia Beach RFP. The RFP has been released and responses are due March 1<sup>st</sup>. VITA Staff has a copy of the RFP available.

#### **3) Northern Virginia Deployment Update**

Mr. Hall asked for an update on the Northern Virginia NG9-1-1 deployment. Mr. McMurrer said the network piece is mostly in place. The major next milestone is a CPE upgrade. The upgrade is in testing, and should be out of testing around April 1<sup>st</sup>. The final upgrade is expected to be around late May or early June.

#### **4) Completion of Current Work Products**

Ms. Spears-Dean reviewed tasks that need to be completed before June 30<sup>th</sup>, 2019. The first task discussed was completion of a COOP Template.

There was staff and council discussion. Ms. Spears-Dean will put the document in a draft format for review by the RAC at an upcoming call.

The second work product covered was NG9-1-1 Training Recommendations. This has proven to be a hard task since the document attempts to hit several moving targets. Ms. Spears-Dean suggested using a case study approach, changing the focus of the project plan to highlight recent PSAP Education Program (PEP) developments. There was staff and council discussion. Staff will investigate developing a wiki style webpage. The idea of creating a Program Committee to focus on practitioner content was discussed.

The third project plan discussed was Additional Data Priorities. The white paper would provide insight and guidance to 9-1-1 and GIS professionals on the range of additional NG9-1-1 data sources and how 9-1-1 centers can develop a process to prioritize the consumption of these data sources to support local public safety missions and response.

#### **5) ISP and RAC Needs**

Ms. Spears-Dean reviewed shared ISP & RAC needs that are upcoming this year. In calendar year 2020, PSC and VGIN will release the next version of their programmatic five-year plans. Staff will need the RAC to help ISP with 9-1-1 and GIS planning efforts. Potential areas of focus for 9-1-1 are sustainability, NG9-1-1 deployments, and data consumption. GIS areas of focus could include development of PSAP and provisioning boundaries, GIS data maintenance, and use of GIS layers beyond NG9-1-1 to encourage local enterprise efforts.

NG9-1-1 stakeholders were discussed. The core stakeholders have been 9-1-1, GIS, and IT professionals. Expansion beyond this core group was discussed. Consensus was to add an additional GIS and IT members to the RAC and leave the rest of the membership as-is.

The topics for Best Practices were reviewed. Ms. Spears-Dean asked the RAC members to look at the topics and decide if the items are still relevant.

**6) RAC 3.0 Charter**

Ms. Spears-Dean reviewed the upcoming RAC 3.0 charter. The new charter would express the need for more interactive meeting sessions and ways to facilitate those sessions. The timeline and elections would be reviewed, but there are no current expectations to change them.

**7) Updates and Reminders**

The next call scheduled for February 12<sup>th</sup> will be cancelled. A PSAP Grant Committee meeting will be on February 19<sup>th</sup>. The next Board meeting is March the 14<sup>th</sup>.

**8) Public Comments**

Ms. Jolena Young asked the RAC members for any items for a new Finance Committee charter, to send them to her.

**9) Adjourn**

The meeting of the RAC ended at 2:45PM.