

Regional Advisory Council Meeting

August 8th, 2017 2:00PM

Members on the Audio Bridge

Steve Weis	Tory Maye	Joell Kight	Nicki Tidey	Gerald Smith
Tim Estes	Chris Akers	Terry Hall	Sharon Brady	Ben Duncan
Jason Malloy	Kurt Plowman		Stephen Williams	
Jeff Shupe	Judy Lamey-Doldorf		Jonathan Worley	

1) Call Meeting to Order

The meeting of the Regional Advisory Council was called to order by Ms. Dorothy Spears-Dean at 2:00PM. Ms. Spears-Dean performed a roll-call of Council members on the audio bridge.

2) Approval of the June 29th Minutes

Ms. Spears-Dean called for the approval of the minutes from the June 29th meeting. Mr. Terry Hall made the motion, and Ms. Joell Kight seconded it. The motion passed without opposition.

3) RAC 2.0 Charter

Ms. Spears Dean discussed the four major sections of the RAC 2.0 Charter. They were the executive summary, business need, description and scope, and major stakeholders. Ms. Spears-Dean asked the Council if there were any outstanding issues, there were none. Mr. Terry Hall made a motion to approve the charter, and Mr. Jason Malloy seconded it. The motion passed without opposition.

4) Meeting Schedule

The Council discussed two meeting schedules. The 2nd & 4th Tuesday of each month was the first option, which used by the previous RAC. The second option would be open to the Council if the 2nd & 4th Tuesday schedule didn't

work. There was discussion. Mr. Terry Hall made a motion to approve the 2nd & 4th Tuesday schedule. Mr. Malloy seconded it. The motion passed without opposition.

5) RAC Leadership

Ms. Spears-Dean reviewed the RAC chair and vice-chair nomination and election processes. Nominations are due by 5:00PM on August 14th. The election period would last one week and have a deadline of 5:00 PM on August 21st. Mr. Estes made a motion to accept the nomination and election periods as proposed by Staff. Ms. Kight seconded it. The motion passed without opposition.

6) In Person Meeting

Ms. Spears-Dean asked for the Council to have an in-person meeting sometime the week of September 11th. A doodle poll will be sent out with dates and times. The Council also discussed a possible future in-person meeting at the Fall conference in Roanoke.

7) RAC 1.0 Tasks and Work Products

Ms. Spears –Dean reviewed tasks and work products from the previous RAC. They were NG9-1-1 deployment and sustainment funding strategy, staffing analyses, best practices, baseline level of 9-1-1 service and capabilities document, identify PSAP costs for standard 9-1-1 capabilities and services, creation of a 9-1-1 stakeholder communications plan, and creation of a 9-1-1 clearing house. There was Council discussion.

8) Public Comment

Ms. Nicki Tidey mentioned the NG9-1-1 letter issued by the State Corporation Commission. There was discussion.

9) Adjourn

The meeting of the Regional Advisory adjourned at 3:00PM.