

Regional Advisory Council Meeting

Thursday, March 2nd, 2017

Council Members on Audio Bridge

Terry Hall Jeff Shupe Charlie Udriet Joell Kight Carl Levandoski
John Powers Melissa Foster Steve McMurrer Virginia Fowler

Staff Members on Audio Bridge

Dorothy Spears-Dean Steve Marzolf

1) Call the Meeting to Order

Mr. Terry Hall called the meeting to order at 2:00PM. Ms. Dorothy Spears-Dean asked for a roll call of the Council members on the audio bridge.

2) Approval of the Minutes from February 14th

Mr. Hall called for the approval of the meeting minutes from February 14th. Ms. Joell Kight made the motion to approve the minutes, and Mr. John Powers seconded it. The motion passed without opposition.

3) Progress Report on Baseline Services and Capabilities Budgets Survey

Mr. Spears-Dean gave an update on the progress of the Survey. 119 PSAPs have submitted responses. There were some late responses received over the weekend, after the deadline. It will be the Staff recommendation is that no punitive action should be taken against those PSAPs submitting late. There were no missing submissions, but there are some that are incomplete. There was Staff/Council discussion. Council consensus agreed with the Staff recommendation.

4) 9-1-1 Services Board Meeting on March 9th

Ms. Spears-Dean reviewed for the Council upcoming topics for the 9-1-1 Services Board meeting on March 9th. Those topics are the NG9-1-1 decision package, an update on the data analytics project, PSAP Grant award extension requests, statewide town hall meetings, and webinars on the FY19 PSAP Grant guidelines.

5) Best Practices

Ms. Stefanie McGuffin presented an update on Best Practices. 9-1-1 Call Processing and 9-1-1 Addressing (Operational & Administrative) have been in draft since 2015. Both have been reviewed by the PSAP and GIS communities. An annual review of both has been completed by Staff. They are ready for review by the RAC. The next draft Best Practice is 9-1-1 Call Routing and Optimization. There was Staff/Council discussion on

how to review this new Best Practice. Ms. McGuffin reviewed other potential Best Practice topics; Dispatching, Governance and Organization, and Staff Retention.

6) Public Comments

Mr. Terry Hall recognized the recent NG9-1-1 Institute awards received by Mr. Steve Souder and Ms. Spears-Dean.

7) Next Meeting of the RAC

The next meeting date of the RAC will be March 14th.