

## Regional Advisory Council Meeting Tuesday December 19<sup>th</sup>, 2017

### Council Members on Audio Bridge

Tory Maye	Joell Kight	Gerald Smith	Ben Duncan	Tim Estes
Chris Akers	Terry Hall	Sharon Brady	Rebekah Craft	Steve McMurrer
Jeff Shupe	Kurt Plowman	Jonathan Worley	Jason Malloy	

### Staff Members on Audio Bridge

Dorothy Spears-Dean	Stefanie McGuffin	Steve Marzolf
---------------------	-------------------	---------------

#### **1) Call the Meeting to Order**

Mr. Jason Malloy called the meeting to order at 2:00PM. Ms. Spears-Dean performed a roll-call of the council members on the audio bridge.

#### **2) Approval of the Minutes from December 5<sup>th</sup>**

Mr. Hall called for a motion to approve the minutes from December 5<sup>th</sup>. Mr. McMurrer made the motion and Ms. Joell Kight seconded it. The motion passed without opposition.

#### **3) GIS & 9-1-1: A Critical Local Government Partnership**

Mr. Worley gave a presentation to the Council on how GIS data supports the specific areas of 911/CAD and public safety. The similarities and difference of GIS support in Fairfax and Goochland counties were discussed. [GIS Presentation](#)

#### **4) Standard Development Process Workflow**

Ms. McGuffin discussed the Standards Development document: [Draft Standards Development Process Workflow](#). Mr. Malloy asked for comments. Mr. McMurrer and Ms. Kight said they believed the document looked good. Mr. Malloy called for a motion to accept the document as proposed. Ms. Kight made the motion and Ms. Craft seconded it. The motion passed without opposition.

#### **5) NG9-1-1 Deployment Communications Plan**

Ms. Spears-Dean discussed the NG9-1-1 Deployment Communications Plan document: [Draft NG9-1-1 Communications Plan](#). The purpose of the communications plan is to articulate the policy and process through which NG9-1-1 specific communications will be provided to identified stakeholder groups. It is intended to be a living document and will be reflective of the evolving communications process throughout the deployment of

NG9-1-1. Ms. Spears-Dean asked for ideas on how to best distribute NG9-1-1 information, updates, and milestones. There was Staff/Council discussion. Ms. Spears-Dean also reviewed communications plan activities and NG9-1-1 milestones.

**6) Feedback on NG9-1-1 Deployment Plan**

Ms. Spears-Dean asked for feedback and comments on the NG9-1-1 Deployment Plan. Mr. Malloy commented on the Opt-In / Opt-Out (NG9-1-1 deployment decision) language. Mr. Marzolf said revisions would be made after tomorrow's webinar so that both webinars would be consistent. Mr. Marzolf said that after the first webinar, there has not been much feedback on the Plan. There was Staff/Council discussion.

**7) RAC Task Work Groups**

Ms. Spears-Dean reviewed which members had volunteered or were assigned to each RAC Workgroup.

**8) Updates and Reminders**

There will be a Board meeting on January 11<sup>th</sup>.

**9) Public Comments**

Ms. Spears-Dean asked for any public comments. Ms. Jolena Young asked for clarification on a "State Led" or "Independent/Local" NG9-1-1 transition language, and what Staff would be asking the Board on the 11<sup>th</sup>. There was Staff discussion. Ms. Young also asked about existing AT&T infrastructure in Southwest Virginia. There was Staff discussion. The next RAC meeting will be on January 9<sup>th</sup>.

**10) Adjourn**

The meeting of the Regional Advisory Council adjourned at 3:30PM.