

Sustainable Funding Committee Meeting

May 6th, 2019 11:00AM

Committee Members in Attendance

Jolena Young	J.R. Powell	Eddie Reyes
Joe Lerch	Terry Hall	Christian Collier

Staff in Attendance

Dorothy Spears-Dean

1) Call Meeting to Order

The Sustainable Funding Committee meeting was called to order by Ms. Spears-Dean. A roll call of the members on the audio bridge was performed.

2) Approval of the April 11th Minutes

Ms. Young called for a motion to approved the minutes from the April 11th meeting. Mr. Reyes made the motion to approve as written, and Mr. Collier seconded it. The motion passed without opposition.

3) Report of the 2015 CSUT Study

Ms. Spears-Dean reviewed the [2015 Communication Sales and Use Tax Study from Taxation](#). Specifically, items related to the Wireless E9-1-1 Fund. Ms. Spears-Dean shared her observations with the Committee. There was Staff & Committee discussion. Staff will look at gathering the data from 2015-2018 from Taxation, and get an update on any existing exemptions regarding pre-paid services.

4) Research Survey

Ms. Spears-Dean reviewed the most recent revisions that have been made to the Research Survey. [Survey v3](#) There was Staff/Committee discussion on who at the locality would be filling out the survey, either the PSAP

Manager, or a local administrator/executive. Consensus was that part of the survey should be sent to local administrators and the remaining questions to the PSAP manager. Also suggested was requiring two signatures on the same survey. Ms. Spears-Dean asked for help from VML & VACo to support the effort in getting the message out to local county administrators. Staff will provide a background/explanatory paragraph(s) for VML & VACo to send out with their own messaging regarding the survey. Staff and the Committee continued to review survey questions and made changes to the wording of some of them. Questions involving the selection of funding percentages would be changed to clearly total 100% when making choices. Staff will make changes to the survey document and another revision will be provided to the Committee. No vote was taken since the document is not in a final format.

5) Comparative Analysis Spreadsheet

Ms. Spears-Dean presented the [Comparative Analysis Sheet](#) to the Committee and various other financial workbooks. Much of this data is in a raw form, and Ms. Spears-Dean asked for Committee comments on more in-depth analysis. For the next meeting, Staff will look at changes in monthly funding and changes in NG9-1-1 recurring costs.

6) Meeting Schedule

Ms. Spears-Dean reviewed future meeting dates. Consensus was that May 23rd would be the next meeting date.

7) Public Comment

Ms. Spears-Dean called for public comments. There were none. The meeting of the Sustainable Funding Committee adjourned at 11:59AM.