

Greetings:

As your representative on the Regional Advisory Council (RAC), I am sending this email regarding the *PSAP Baseline Services and Capabilities Budget Survey*.

The RAC, the 9-1-1 Services Board, and VITA-ISP are diligently working to support the deployment of NG9-1-1 in the Commonwealth of Virginia. As a result, you may be periodically asked to provide information that is needed to support RAC work groups or 9-1-1 Services Board initiatives. To some, these requests may seem intrusive. However, I assure you that all requested information is of vital importance to support the work required to make NG9-1-1 a reality.

Currently, there is incomplete statewide data to determine the cost of 9-1-1 services in the Commonwealth. Without having baseline data, it is next to impossible to determine if funding gaps may exist to sustain 9-1-1 services after NG9-1-1 is deployed.

Every PSAP in the Commonwealth has a yearly budget that includes personnel costs, equipment maintenance and upgrades costs, and wireline services fees paid to LECs, CLECs, and other 9-1-1 service providers. The focus of the *PSAP Baseline Services and Capabilities Budget Survey* is to collect the most critical cost elements for 9-1-1 services in FY2016.

ISP Regional Coordinators will be assisting PSAPs in completing the survey by taking a first pass at completing the survey on your behalf. Please take advantage of this opportunity by submitting your FY16 PSAP budget and expenditures to your ISP Regional Coordinator by January 11, 2017.

As requested by the RAC, on January 12, 2017, ISP staff will ask the 9-1-1 Services Board to make response to the survey a financial and programmatic requirement for participation in the PSAP Grant Program. The deadline for completing this survey will be February 17, 2017. Please note, only the completion of the survey (not providing your budget beforehand) will be a requirement for participation in the PSAP Grant Program.

I have already submitted my PSAP's FY2016 budget and expenditures, and *PSAP Baseline Capabilities and Services Budget Survey*. I encourage you to do the same before the deadline of February 17, 2017.

If you have any questions about this effort, please don't hesitate to contact me, Dorothy Spears-Dean, or your ISP Regional Coordinators.

Thanks for your cooperation,