

# **PSAP Grant Committee Meeting**

## **August 29<sup>th</sup>, 2019 1:00PM**

### **Council Members in Attendance**

J.R. Powell            Steve McMurrer    Stephen Williams  
Katie Boone            Chris Caldwell     Tom Crabbs

### **Staff in Attendance**

Lisa Nicholson        Dorothy Spears-Dean    Stefanie McGuffin  
Lewis Cassada

#### **1) Call Meeting to Order**

The meeting of the PSAP Grant Committee was called to order at 1:04AM by Mr. Steve McMurrer.

#### **2) Approval of the Minutes**

Mr. McMurrer called for a motion to approve the minutes from the May 14, 2019 meeting. Mr. Caldwell made the motion and Ms. Katie Boone seconded it. The motion passed 6-0-0.

#### **3) NG9-1-1 Funding Requests**

Ms. Lisa Nicholson reviewed the latest round of NG9-1-1 funding requests. The requests were from the localities of Cumberland, Essex, Lancaster, Martinsville-Henry, Spotsylvania, and York. Mr. McMurrer called for a motion to recommend approval of the requests to the Board. Mr. Stephen Williams made the motion and Ms. Katie Boone seconded it. The motion passed 5-0-1. Mr. J.R. Powell (from Martinsville-Henry) abstained.

#### **4) Text to 9-1-1 Grant Applications**

Ms. Nicholson reviewed the latest round of Text-to-9-1-1 grant applications. There were four requests from the localities of Bland, Nelson, Twin, and Wythe. Mr. McMurrer called for a motion to recommend

approval of the grant applications to the Board. Mr. J.R. Powell made the motion and Mr. Williams seconded it. The motion passed 6-0-0.

**5) NG9-1-1 Deployment Update**

Ms. Spears-Dean updated the committee with the latest developments regarding NG9-1-1 deployment. Discussed were updates to the VA Beach contract letter of intent, adjustments to the NG9-1-1 deployment schedule, and possible interim transitional SIP solution deployments. Mr. McMurrer discussed different deployment approaches and timelines that Fairfax County is looking at.

**6) Old Business**

Ms. Nicholson discussed the use of PEP grant funding for national conferences; PSAP are incurring registration costs in one cycle and travel costs in another cycle.

**7) New Business**

- Contract extension requests – Ms. Nicholson reviewed localities that have requested contract extension requests. The localities of Amelia, Bath, Craig, Danville, Hopewell, Mecklenburg and Sussex have requested extensions to November 20<sup>th</sup>. The localities of Giles, Metro Washington Airport Authority, and Staunton have requested and extensions to October 10<sup>th</sup>. There was Staff/Committee discussion. Mr. McMurrer called for a motion to recommend approval of both sets of extension requests. Mr. Crabbs made the motion and Ms. Boone seconded it. The motion passed 6-0-0.
- Progress Reports – Ms. Nicholson updated the committee on the current progress reports.
- On-Site Diversity Connectivity Costs – Ms. Spears-Dean stated that there may be additional costs to PSAPs to connect to the ESINet. Each PSAP needs two distinct paths for the diverse broadband circuits. Costs were not originally considered in the Migration

Proposals, and the estimate is that it will cost between \$30,000 and \$40,000 to bring second connections into a building.

- NG9-1-1 Award Amendments - Ms. Nicholson presented two NG9-1-1 funding award decision briefs. ( [NoVa Decision Brief](#) for \$808,752.91 and [Buckingham Decision Brief](#) for \$170,055) There was Staff/Committee discussion. Mr. McMurrer called for a motion to recommend for approval the two decision briefs as presented. Mr. Williams made the motion and Mr. Caldwell seconded it. The motion passed 5-0-1 with Mr. McMurrer from Fairfax abstaining.
- ESVA Request – Mr. Jeff Flournoy presented his request to the committee ( [ESVA Overview](#) ) and discussed allowing inclusion of secondary PSAPs in the consolidation projects funded through the PSAP Grant Program. Currently, funding is only available to primary PSAPs. There was Staff/Committee discussion. ISP Staff will review consolidation study options and determine next steps at the October 29<sup>th</sup> PSAG Grant Committee Meeting. The Committee consensus was to take no action.
- Travel Assistance for the APCO Fall Conference – Ms. Lisa Nicholson informed the Committee that Staff has worked with VITA Finance and determined that the travel assistance rate for the APCO Fall Conference will be \$143.00.

#### **8) PGC Report to the Board**

Ms. Spear-Dean summarized all the actions of the Committee and the action items to be completed by Staff, and will report on those at the next 9-1-1 Services Board meeting.

#### **9) Public Comments and Closing**

Mr. McMurrer asked for public comments; there were none. The next meeting date of the PSAP Grant Committee will be October 29th. The meeting adjourned at 2:12PM.