



TEXT-TO-9-1-1 GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



TEXT-TO-9-1-1 GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The Virginia General Assembly adopted legislation that requires each Public Safety Answering Point (PSAP), by July 1, 2020, to be able to receive and process calls for emergency assistance sent via text message. The PSAP Grant Program provides funding to localities to implement Text-to-9-1-1. A [grant application](#) is available from the ISP website. Completed grant applications should be sent to the psapgrants@vita.virginia.gov electronic mailbox, along with any supporting documentation. Upon submission, an email receipt notification will be sent to the e-mail address listed on the application received. A Grant ID will be included in the grant award letter.

All funding requests **must** be submitted using the Text-to-9-1-1 grant application. The funding cycle for the Text-to-9-1-1 Program begins on July 1, 2019 and will remain open throughout the NG9-1-1 deployment period. Applications will be reviewed based on the NG9-1-1 submission deadlines provided on the [NG9-1-1 Deployment Webpage](#). Technical assistance is available from VITA's Public Safety Communications and Regional Outreach staff throughout the funding cycle.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



TEXT-TO-9-1-1 GRANT APPLICATION

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Harrisonburg-Rockingham ECC

CONTACT TITLE:

CONTACT FIRST NAME: Jim

CONTACT LAST NAME: Junkins

ADDRESS 1: 101 N Main St

ADDRESS 2: 5th Floor

CITY: Harrisonburg

ZIP CODE: 22802

CONTACT EMAIL: jjjunkins@hrecc.org

CONTACT PHONE NUMBER: 540-434-2006

CONTACT MOBILE NUMBER: 540-820-6911

CONTACT FAX NUMBER: 540-434-2512

REGIONAL COORDINATOR: Amy Ozeki

GRANT TYPE IS INDIVIDUAL PSAP

FINANCIAL DATA (MAXIMUM AWARD \$50,000)

Amount Requested: \$ 50,000

Total Project Cost: \$ 50.000



PROJECT DESCRIPTION

Provide a detailed description of the project for which funding is being sought, including the impact on operational services and consequences of not receiving funding; the relationship to local strategic and capital improvement plans; and sustainability:

Funding will be used to install/implement integrated Text-to-9-1-1 capabilities to 9-1-1 premise equipment as mandated by Virginia law effective July 1, 2020.



PROJECT GOAL

Describe how this project meets the legislative mandate, addresses locally identified need(s), and supports the Virginia 9-1-1 Comprehensive Plan:

Installs necessary software and internetworking infrastructure for third party-routing of test to 9-1-1 calls to HRECC's 10 9-1-1 workstations.

PROJECT OBJECTIVES

Describe the objectives that will support the goals identified above:

Contract with CPE provider, install inter-networking capability, install server routing and workstation operational software, perform technical testing, perform admin/user training, plan cutover implementation, cutover.



IMPLEMENTATION PLAN

For each applicable phase of the project, indicate the planned completion date.

PROJECT PHASE	PLANNED COMPLETION DATE
<p>INITIATION – Project concept is documented, local board or governing authority approval or endorsement is received, Text-to-9-1-1 grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.</p>	<p>12/1/2019</p>
<p>DESIGN/PLANNING - Requirements are documented, components to be purchased are identified, and general design is documented.</p>	<p>12/30/2019</p>
<p>ACQUISITION - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.</p>	<p>1/25/2020</p>
<p>IMPLEMENTATION - Purchased components are delivered and installed and training is performed</p>	<p>4/15/2020</p>
<p>TESTING/COMPLETION - Performance of system/solution is validated and system/solution goes “live”</p>	<p>4/30/2020</p>



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment, but a narrative is still required. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.

9-1-1 server equipment modification to integrate new service, perform workstation software modification to enable integrated user interface, contract with third party internetworking provider.

EVALUATION

How will the project as identified in the project description be evaluated and measured for achievement and success:

Milestone progress: for server equipment installation without service interruption, inter-networking connectivity, workstation software load, sample test calls from numerous wireless service provider devices, cut-over, 30 day post cutover targeted monitoring and random testing for continued operational assurance. Monthly test calls from random service provider devices for perpetuity in compliance with HRECC's other operational testing of its 9-1-1 system.