

PSAP Grant Committee Meeting Tuesday, November 12th, 2019

Committee Members Present

Stephen Williams Mary Blowe Chris Caldwell
Katie Boone J.R. Powell Tom Crabbs

Staff Members Present

Lisa Nicholson Dorothy Spears-Dean Lewis Cassada Stefanie McGuffin

1) Call the Meeting to Order

Ms. Nicholson called the meeting of the PSAP Grant Committee to order at 1:00PM. Ms. Nicholson reviewed the meeting agenda.

2) Approval of the Minutes from August 29th

Ms. Blowe called for a motion to approve the meeting minutes from August 29th. Mr. Powell made the motion, and Ms. Boone seconded it. The motion was approved 6-0-0.

3) FY21 PEP Grant Applications

Ms. Nicholson reviewed the FY21 PEP Grant applications for the Committee. There were 100 applications and they totaled \$493,500. Staff recommended approval as a bloc. Ms. Blowe called for a motion to recommend approval of the applications. Mr. Caldwell made the motion and Mr. Powell seconded it. The motion passed 6-0-0.

4) Text-to-9-1-1 Grant Applications

Ms. Nicholson reviewed four text-to-9-1-1 grant applications for the Committee. They were from the localities of Harrisonburg, Newport News, Norfolk, and Nottoway. Staff recommended that the Committee accept the applications as submitted. Ms. Boone made the motion to accept the four applications as presented and Mr. Crabbs seconded it. The motion passed 6-0-0.

5) Latest Round of Funding Requests

Ms. Nicholson reviewed the latest NG9-1-1 Funding Requests for the Committee. They totaled \$6,726,144.77. Ms. Spears-Dean noted that there is an additional amendment from Henrico that will raise the total by \$45,000 and that will be shown to the Board. Mr. Powell made the motion to accept the requests as presented and Ms. Blowe seconded it. The motion passed 3-0-3 with Mr. Caldwell, Mr. Williams, and Ms. Boone abstaining.

6) NG9-1-1 Award Amendments

Ms. Nicholson and Ms. Spears-Dean reviewed the NG9-1-1 Award Amendment Decision briefs from [Loudoun](#), [Madison](#), [Prince George](#), and [Spotsylvania](#). There was Staff/Committee discussion on the increases and decreases that have occurred. The Committee is only seeing the

increases (as amendments) and not the decreases. There have been approximately \$3 million in decreases overall. Mr. Williams made a motion to approve the amendments as presented, and it was seconded by Mr. Caldwell. The motion passed 6-0-0.

7) NG9-1-1 Deployment Update

Ms. McGuffin discussed the NG9-1-1 Deployment Schedule. Revisions will be presented to the Board on November 14th. Three primary activities need to take place: diverse connectivity, equipment readiness, and GIS readiness. VESTA 7.2 updates were discussed.

Ms. Spears-Dean reviewed the 9-1-1 Comprehensive Plan Draft and 9-1-1 Comprehensive Plan – Strategic Initiatives and Work Groups documents. Staff will be working with the RAC to support the Plan, Initiatives, and Work Groups. There was Staff/Committee discussion on certifications and standards.

8) New Business

Ms. Nicholson discussed reimbursement requests for the APCO International conference. The issue is the registration to get an "early bird" discount may occur in one fiscal year, and the actual conference date is in a subsequent fiscal year. Staff will add additional language to clarify the issue and allow PSAPs to take advantage of the discount.

Six localities have requested contract extensions. They are the localities of Amelia, Danville, Metro Washington Airports Authority, Giles, Fredericksburg and the City of Richmond. Mr. Powell made a motion to recommend the requests for approval, and it was seconded by Ms. Boone. The motion passed 6-0-0.

Ms. Nicholson has developed a whitepaper to provide examples of NG9-1-1 training and other educational opportunities where funding is available through the program. The paper is being finalized and should be presented at the next PSAP Grant Committee meeting.

9) Conclusion

Ms. Spears-Dean will present to the Board all the action items discussed during the meeting. They will be the FY21 PEP applications, NG9-1-1 Funding requests, Text-to-9-1-1 requests, and Award Amendments. Ms. Nicholson called for public comments. There were none. The next meeting of the PSAP Grant Committee will be December 5th. The meeting of the PSAP Grant Committee adjourned at 1:50PM.