

PSAP Grant Committee Meeting

May 14th, 2019 1:00PM

Committee Members in Attendance

J. R. Powell Chris Caldwell Katie Boone Steve McMurrer
Stephen Williams

Staff in Attendance

Dorothy Spears-Dean Stefanie McGuffin Steve Marzolf
Lewis Cassada Lisa Nicholson

1) Call Meeting to Order

The PSAP Grant Committee Meeting was called to order at 1:00PM by Mr. McMurrer.

2) Approval of the February 19th Minutes

Mr. McMurrer called for a motion to approve the February 19th Meeting Minutes. Mr. Powell made the motion to approve, and it was seconded by Ms. Boone. The motion passed 5-0-0.

3) FY21 Draft PSAP Grant Guidelines

Ms. Spears-Dean reviewed the [FY21 Draft PSAP Grant Guidelines](#). Due to legislative changes, 40% of the Fund is now dedicated to the Grant Program. The payment request process is now outlined in all Grant Program documents. Ms. Spears-Dean reviewed the Migration Proposal and Proposal Acceptance Letter process from last year. The PSAP Grant amendment process and progress report process will be discussed under New Business. Ms. Nicholson reviewed additional updates in the draft Guidelines. Mr. Marzolf asked for Committee input if anything didn't appear to be clear. There was Staff/Committee discussion. Ms. Nicholson asked to create sample forms to be posted to the ISP website. Ms. Spears-Dean reviewed the Text-to-9-1-1 Program for the Committee. Mr.

McMurrer called for a motion to recommend to the Board approval of the FY21 Draft Grant Guidelines. Mr. Williams made the motion, and Mr. Powell seconded it. The motion passed 5-0-0.

4) NG9-1-1 Funding Requests

Ms. Nicholson reviewed the current round of NG9-1-1 funding requests that had been posted to the ISP website. They were from the localities of Amelia, Bath, Craig, Danville, Hopewell, King William, Mecklenburg, Northumberland, Portsmouth, Rappahannock, Sussex, and Winchester. Mr. McMurrer called for a motion to approve the funding requests as presented. Mr. Caldwell made the motion, and Ms. Boone seconded it. The motion passed 5-0-0.

5) Grant Extension Requests

Ms. Nicholson reviewed five grant extension requests. They were from the localities of Arlington, Charlotte, Halifax, Norfolk, and Tazewell. Mr. McMurrer called for a motion to recommend to the Board approval of the grant extension requests as presented. Mr. Powell made the motion and it was seconded by Mr. Williams. The motion passed 5-0-0.

6) NG9-1-1 Deployment Update

Ms. Spears-Dean reviewed various NG9-1-1 deployment developments. The first was the progress of the 7.2 Vesta release. Once all issues are addressed it will be a 10-12 week testing program to finalize the update. Motorola/AT&T will be updating Staff regularly as the update progresses. Due to the 7.2 delay, a FY17 grant is set to expire. Staff intends to transition to those funds into a Migration Proposal. Mr. McMurrer said they might be able to expend some of the FY17 funds, but he didn't expect it to cover the entire amount by June 30th. Ms. Spear-Dean reviewed three NG9-1-1 contract extension requests for the Richmond Ambulance Authority, Giles, and Middlesex. Staff recommends giving Giles and Middlesex an additional 90 days. (This is an informal process). Consensus was to allow the additional 90 days for their contract execution. Ms.

Spears-Den also covered the Progress Reports and Amendment process for NG9-1-1 funding. Current 2019 and future 2020 timelines were discussed.

7) Old Business

Ms. Nicholson let the Committee know that VITA Finance approved an amount of \$112 per attendee for the NENA Spring conference. Mr. McMurrer called for a motion for the Committee to recommend to the Board the \$112 rate. Ms. Boone made the motion and Mr. Caldwell seconded it. The motion passed 5-0-0.

8) New Business

Mr. Powell presented to the Committee the CHE upgrade schedule for Martinsville-Henry, Patrick, and Franklin counties. The localities are seeking permission to accelerate the CHE upgrade so that all three localities can be aligned for a single shared solution. There was Staff/Committee discussion. The consensus of the Committee is that this should be allowed

9) Report to the Board

Ms. Spears-Dean listed the items to be presented to the 9-1-1 Services Board. They were the FY21 PSAP Grant Guidelines, grant extension requests, funding requests, and the \$112 travel assistance rate.

10) Public Comments

Ms. Jolena commented on text-to-9-1-1 charges on the PAL, and the text-to-9-1-1 legislative window. Ms. Young also commented on the activities of the Sustainable Funding Committee.

11) Next Meeting Date

The next meeting date of the PSAP Grant Committee is June 13th.

12) Adjourn

The meeting of the PSAP Grant Committee adjourned at 2:00PM.