

PSAG Grant Committee Meeting

Wednesday, September 16th 2020

Committee Members in Attendance

Mary Blowe Chris Caldwell Rae Fleming Tom Crabbs
Albert Stokes Chief Kelvin Wright Stephen Williams

Staff Members in Attendance

Dorothy Spears-Dean Stefanie McAlister Lisa Nicholson

1) Call Meeting to Order

Ms. Blowe called the meeting to order at 1:00PM. The Committee members and Staff present introduced themselves.

2) Approval of the Minutes from February 11th

Ms. Ellis called for a motion to approve the minutes from the PSAP Grant Committee meeting on February 11th. Due to transition issues from VITA to VDEM, the meeting recording is not available and there are no minutes.

3) NG9-1-1 Deployment and Funding

Ms. McAlister reviewed NG9-1-1 deployment and funding information for the Committee. Items reviewed were text-to-9-1-1 legislation and progress, NG9-1-1 deployment efforts, and the NG9-1-1 deployment budget.

Since March of this year, budget amendments have been approved administratively. Ms. McAlister asked for the Committee to make a recommendation on this practice. Ms. Blowe asked for the Committee to discuss the continuation of allowing NGS Staff to continue approving budget amendments administratively. Mr. Williams supported the idea, and made a motion to recommend allowing staff to continue making funding award amendments administratively, and continue reporting out bi-monthly the details of any amendments to the Committee and Board. Mr. Stokes seconded the motion. The motion passed 7-0-0.

Ms. McAlister reviewed the NG9-1-1 monthly delta cost and the Staff methodology for determining those costs. Staff has developed a way to determine "delta" payments and make an initial payment to cover 12 months, and then a year later a 2nd payment will be made to complete a 2-year cycle. A worksheet/draw down form for each PSAP has been developed to track payments. Ms. Blowe called for a motion to be made that covers the staff recommendations. Mr. Caldwell made a motion to recommend acceptance of the NGS Staff delta payment determination and funding disbursement methodology as presented. Chief Wright seconded the motion. The motion passed 7-0-0.

4) Funding Requests

Ms. Nicholson presented two funding requests from Botetourt and Bedford. Ms. Nicholson also reviewed eight award amendments from Craig, Madison, Prince George, City of Richmond, Dinwiddie, Hanover, Louisa, and the Richmond Ambulance Authority. Ms. Blowe called for a motion to recommend to the Board the approval of the two funding requests and eight award amendments as presented. The motion passed 7-0-0.

5) PSAP Education Program

Ms. Nicholson updated the Committee on the PSAP Education Program. There was Staff/Committee discussion on the way PEP grants are awarded.

Ms. Nicholson reviewed scenarios where PEP funds were to be used to fund pre-employment training and/or academy training, i.e. training required to meet hiring qualifications. Also discussed were scenarios where a dispatcher would need to travel outside of their home academy to get training/certifications. Other possible training scenarios were discussed.

Ms. Blowe called for a motion to make updates to the PSAP Education Program based on the previous discussion. Mr. Caldwell made a motion to allow DCJS Basic Certification training to be covered under the PEP grant. It was seconded by Ms. Blowe. There was discussion. Mr. Caldwell amended the motion to add that training would need to be approved prior to awarding the grant. The motion passed 7-0-0.

6) Public Comments

Ms. Blowe called for public comments. There were none.

7) Next Meeting Date

The next meeting of the PSAP Grant Committee meeting will be identified at a later date.

8) Adjourn

The meeting of the PSAP Grant Committee adjourned at 2:33PM