

# **PSAP Grant Committee Meeting**

## **September 1<sup>st</sup>, 2022 1:00PM**

### **Council Members in Attendance**

Mary Blowe	Renee Gordon	Chris Caldwell
Rae Fleming	Jeff Flournoy	

### **Staff in Attendance**

Lisa Nicholson	Dorothy Spears-Dean	Brian Crumpler	
Lewis Cassada	Terry Mayo	Joe Sewash	Matt Gerikie

#### **1) Call Meeting to Order**

The meeting of the PSAP Grant Committee was called to order at 1:07PM by the Chair, Ms. Blowe.

#### **2) Approval of the May 5th, 2022 Minutes**

Ms. Blowe called for a motion to approve the minutes from May 5, 2022. Ms. Fleming made the motion and Ms. Gordon seconded it. The motion passed 4-0-0.

#### **3) NGS Bureau Update**

Ms. Spears-Dean announced that the PSAP Grant Program Manager position would be reporting to management with the VDEM Grant's Division.

#### **4) NG9-1-1 Deployment Update**

Mr. Brian Crumpler gave an update to the Committee on the current status of NG9-1-1 deployments. There was Staff/Committee discussion on adding new maps to the NG9-1-1 Dashboard.

#### **5) Award Amendments**

Ms. Rae Fleming reviewed award amendments for the Committee. 18 amendments were approved administratively. Three amendments from

King and Queen, Essex, and Staunton would need Committee recommendations. Ms. Blowe called for a motion to recommend for approval the three award amendments that were presented. Mr. Caldwell made the motion and Ms. Gordon seconded it. The motion passed 4-0-0.

Ms. Fleming and Mr. Crumpler also presented informational items to the Committee as well as cost savings for closing out special construction / diversity requests.

Ms. Fleming discussed the Danville diversity request. Danville has a backup server in a separate physical location. Staff is seeking approval that this is in-scope and staff can continue to approve these types of requests administratively. Mr. Flournoy made the motion that Danville's request is in-scope and that Staff may request approval from the Board to insert clarifying language into the guidelines to allow the continuation of approval for these requests. The motion was seconded by Ms. Gordon, and approved 4-0-0.

**6) MSAG & ALI Maintenance after NG9-1-1 Go Live**

Mr. Matt Gerike presented issues regarding MSAG & ALI maintenance issues after NG9-1-1 has been turned up at PSAPs. Local options and State options were discussed. Ms. Spears-Dean stated that if any members have questions, they can reach out to Staff with their questions, comments, or feedback.

**7) PEP Grant Guidelines Amendments**

Ms. Lisa Nicholson proposed to the Committee an update the language of the PEP Grant Guidelines regarding travel assistance & per diem. Mr. Flournoy made a motion to support the Staff recommendations for the NENA conference as well as future conferences using per diem for reimbursement. The motion passed 4-0-0.

Ms. Nicholson reported on reports requested by the Committee at the NG9-1-1 breakout sessions. The reports were on the number of CHE seats, the number of secondary PSAPs, and PEP Grant application data for PSAPs that have not participated in the program.

**8) Old Business**

Ms. Nicholson detailed an issue with an FY23 PEP grant application from Isle of Wight County. There was Staff and Committee discussion. Mr. Flournoy made a motion to recommend to the Board approval of their \$3,000 request. It was seconded by Ms. Fleming. The motion passed 4-0-0.

**9) New Business**

There was Staff and Committee discussion concerning new FOIA guidelines for meeting attendance. New policies regarding attendance would need to be reviewed by the Board and the Board would need to institute a new policy.

Two new 9-1-1 Board members have been appointed. Mr. Judson Smith and Mr. Terry Hall. A police chief position is still open on the Board. Mr. Stokes position is still open on the PSAP Grant Committee.

Comments for the charter should be sent to Ms. Lisa Nicholson.

**10) PSAP Grant Report to the Board**

At the next 9-1-1 Board meeting, the PSAP Grant Committee will report on on the four items recommended for approval at this meeting.

**11) Public Comments**

There were no public comments.

**12) Adjourn**

The meeting of the PSAP Grant Committee adjourned at 3:00pm.

